

Ways we communicate and share with parents...

What	Purpose
Meetings with teachers	We strive for an open door policy but please remember teachers are very busy before school and do have meetings after school.
Fortnightly Newsletters	An overview of learning, news and notices. Sent via Parent Mail or paper copy and posted on the website.
Letters	For school trips, visitors or information. Via Parent Mail/paper copy and posted on the website.
Website	Updated regularly. Information includes: letters, learners of the week, year group information, photos, inclusion information and more!
Email	We send notes, letters and information via Parent Mail. For any queries please email the office. office@copthornejunior.co.uk
Phone	If your child has not arrived in school or if they are ill or injured in school we will call you. For any queries please feel free to telephone the office on 01342 712372
Information meetings	To communicate how we teach certain aspects for example maths or phonics or information we feel is important for example e-safety with technology. These meetings happen throughout the year.
Parent consultations	An opportunity in the Autumn Term and Spring Term to discuss how your child has settled, any achievements, progress made, new targets and any concerns.
Annual report	A report outlining achievements personal, social and emotional development, reading, writing, maths and foundation subjects. It also sets next steps in the core subjects.