

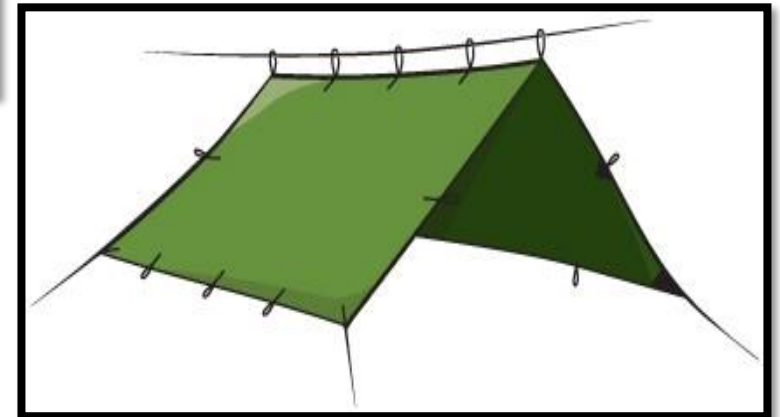
COPTHORNE CE JUNIOR SCHOOL – TOOL RISK ASSESSMENT FORM

FIXING TARP OVER FIRE AREA

Adult guidance, modelling and supervision at all times during fixing of main group tarp over fire area

SAFE WORKING USE / POSITION:

- Ensure stability of log used to stand on to gain height
- Do not use if slippery
- Use long sticks to push rope higher if no branches available for throwing rope over
- If fire to be used under tarp set tarp to over 7 foot
- Mark guy lines with hazard tape or other means of making sure of visibility
- **If winds likely to lift and drop tarp to unsafe level, extinguish fire and take down tarp**



COPTHORNE CE JUNIOR SCHOOL – TOOL RISK ASSESSMENT FORM**FIXING TARP OVER FIRE AREA****Assessed by:** Jeff Turner**Date:** September 2020**Next Assessment Due:** Sept. 2021

Type of Hazard	Likelihood of Occurrence	Hazard Severity	Risk Factor	Action to be taken to reduce risk	New Likelihood of Occurrence	New Hazard Severity	New Risk Factor
Falling when putting up centre line	5	2	10	Ensure stability of log used to stand on to gain height. Do not use if slippery. Use long sticks to push rope higher if no branches available for throwing rope over.	2	2	4
Tarp catching fire	5	3	15	If fire to be used under tarp set tarp to over 7 foot.	1	3	3
Injury from mallet when putting in tent pegs	4	2	8	Once pegs knocked into position remove hands and use only mallet when banging down into ground	1	2	2
Falling over / walking into guy lines	4	2	8	Mark guy lines with hazard tape or other means of making sure of visibility	2	2	4
Tripping over tent pegs	4	2	8	Mark pegs with large log or hazard tape or some other visible means. Ensure pegs removed from ground when packing up	1	2	2
Accidental knocking/ releasing of sticks used to elevate tarp	3	2	6	On arrival of group point out tarp lines and poles. Discuss the use of them and ensure all visible.	1	2	2
Tarp lifting in high winds risk of fire / stick support dropping	4	3	12	If winds likely to lift and drop tarp to unsafe level, extinguish fire and take down tarp	1	1	1

No activity may be carried out where there is an individual Risk Factor of 10 or above.