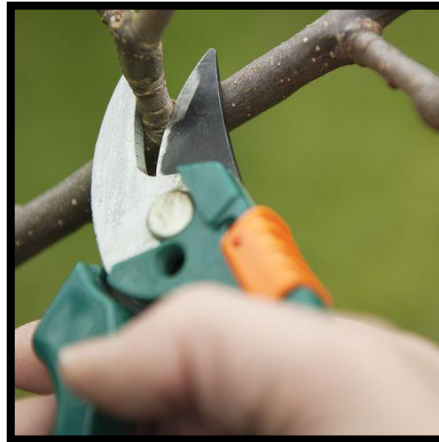


COPTHORNE CE JUNIOR SCHOOL – TOOL RISK ASSESSMENT FORM

SECETEURS

SAFE WORKING USE / POSITION:

- Always hold by handles
- Ensure that others do not place hands near to cutting edges whilst holding branches for cutting
- Wear glove on bracing hand
- Only attempt to cut wood up to 1 centimetre diameter (dependent on cutting power of tool and of user)
- If assisting younger children, ensure whole body is kept away from blades and from closing of tool handles



COPTHORNE CE JUNIOR SCHOOL – TOOL RISK ASSESSMENT FORM

SECETEURS

<u>Assessed by:</u> Jeff Turner				<u>Date:</u> September 2020 <u>Next Assessment Due:</u> Sept. 2021			
Type of Hazard	Likelihood of Occurrence	Hazard Severity	Risk Factor	Action to be taken to reduce risk	New Likelihood of Occurrence	New Hazard Severity	New Risk Factor
Injury during storage	3	2	6	Store tools on shelf or rack easily accessible to staff. Store in locked position	2	2	4
Cutting or stabbing injury during transportation to, from and around site.	3	2	6	Carry with blade pointing downwards ensuring safety clasp is holding blades closed. When not in use, lay tool flat on the ground in designated space away from walking routes	1	2	2
Cutting injury during use of tool	3	2	6	Always hold by handles. Ensure that others do not place hands near to cutting edges whilst holding branches for cutting. Wear glove on bracing hand. Only attempt to cut wood up to 1 centimetre diameter (dependent on cutting power of tool and of user) If assisting younger children, ensure whole body is kept away from blades and from closing of tool handles.	1	3	3
Injury from using damaged or broken tool	2	2	4	Keep tools regularly maintained and sharpened, any damage to be reported to group leader and tool repaired or replaced	1	2	2

No activity may be carried out where there is an individual Risk Factor of 10 or above.