

COPTHORNE CE JUNIOR SCHOOL – TOOL RISK ASSESSMENT FORM

L A P L A N D E R S A W

SAFE WORKING USE / POSITION:

- To open saw, hold handle and press button with one hand, carefully folding out blade till it clicks into locked position
- Student to hold handle of saw during use
- Free hand passed over back of blade to hold wood
- Greenwood must be supported by 2 log supports or saw horse and wood to be braced by other participants
- Body must be positioned so that saw is drawn freely to the side of the body
- After use, to close saw, hold handle and press button with one hand, carefully fold blade with other hand taking care not to touch blade teeth
- Students advised to tie back loose clothing or hair
- A glove must be used on bracing hand
- Other students bracing the wood may wear gloves



COPTHORNE CE JUNIOR SCHOOL – TOOL RISK ASSESSMENT FORM

L A P L A N D E R S A W

Assessed by: Jeff Turner

Date: September 2020

Next Assessment Due: Sept. 2021

Type of Hazard	Likelihood of Occurrence	Hazard Severity	Risk Factor	Action to be taken to reduce risk	New Likelihood of Occurrence	New Hazard Severity	New Risk Factor
Cutting injury from saw whilst in storage	3	2	6	Saws always to have blade folded into handle. Saws to be stored within easy reach of staff.	1	2	2
Cutting injury during transportation to and from site	2	2	4	Saws transported always with blade folded into handle and carried in tool bag/box	1	1	1
Injury during use of saw	3	3	9	Group briefed with safe working use of saw, and demonstration given by responsible adult. Adult to monitor use of saw. After use blade to be carefully folded and locked into handle. Saw put back in pre-arranged safe place.	1	3	3
Injury caused by damaged saw	3	2	6	Saw to be inspected before and after use by group leader. Damaged tool to be discarded.	1	3	3

No activity may be carried out where there is an individual Risk Factor of 10 or above.